

# COUNCIL OF ARCHITECTURE

India Habitat Centre, Core 6A, 1<sup>st</sup> Floor, Lodhi Road, New Delhi-110 003  
 Tel: 011-79412100 [30 lines], Fax: 011-2464 7746  
 E-Mail: renewal-coa@gov.in, registration-coa@gov.in, Web: www.coa.gov.in

## FORM FOR RESTORATION / RENEWAL / ONE TIME PAYMENT OF RENEWAL FEE/D.C.R.FEE

**Date:** \_\_\_\_\_

I hereby request you to restore / renew my registration. My Registration and communication details are given below:-

1.	Registration No.	:	CA/ _____ / _____
2.	Name	:	_____
3.	Fee Type (Pls. tick ✓)	:	Restoration Fees <input type="checkbox"/> Renewal Fees (Annual) <input type="checkbox"/> Renewal Fees (One Time Payment) <input type="checkbox"/> DCR Fee <input type="checkbox"/>
			Other(s) <input type="checkbox"/> Specify _____
4.	Payment Mode (Pls. tick ✓)	:	Cash <input type="checkbox"/> Demand Draft <input type="checkbox"/> Credit Card* <input type="checkbox"/> Debit Card* <input type="checkbox"/> DD No. _____
5.	Amount	:	(Rs.) _____
6.	Certificate of Registration Enclosed	:	Yes / No (Original Certificate of Required for endorsement and return)
7.	Communication Details :		
<b>Address:</b>		<b>Mobile:</b> _____	
_____		<b>E-Mail :</b> _____	
_____		Res.: STD Code: _____ Tel.No. _____	
_____		Off.: STD Code: _____ Tel.No. _____	
<b>CITY:</b> _____ <b>PIN</b> _____		Fax: STD Code: _____ Tel.No. _____	
<b>STATE:</b> _____			

I authorize Mr./Mrs./Ms. \_\_\_\_\_, whose signature is duly attested to submit my Registration Certificate, in Original, for payment as above and to collect the same, after endorsement.

_____ <b>(Signature of the ARCHITECT)</b>	_____ <b>(Signature of the Representative)</b>
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**NOTE:** In case of payment to be made by Demand Draft the same should be drawn in favour of 'COUNCIL OF ARCHITECTURE' and payable at Delhi/New Delhi. Pls. attach latest photograph in case of issuance of Duplicate Certificate of Registration. **One-time payment of renewal fee will be accepted subject to submission of an attested copy of the Final B.Arch.Degree / G.D. Arch. Certificate.** \*Bank commission extra, as applicable.

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### ACKNOWLEDGEMENT

Received the renewed Original Certificate of Registration bearing No. CA/ \_\_\_\_\_ / \_\_\_\_\_ on \_\_\_\_\_

\_\_\_\_\_ (Receiver's Signature)                      \_\_\_\_\_ (Receiver's Name)                      \_\_\_\_\_ (Receiver's Mobile No.)

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### FOR OFFICE USE ONLY

Receipt No. \_\_\_\_\_ Date : \_\_\_\_\_ for Rs. \_\_\_\_\_