

MINUTES OF THE 177TH MEETING OF THE EXECUTIVE COMMITTEE OF COUNCIL OF ARCHITECTURE, HELD ON MONDAY, 14TH AUGUST, 2017, AT 10.30 A.M. IN THE OFFICE OF THE COUNCIL OF ARCHITECTURE, CORE 6A, FIRST FLOOR, INDIA HABITAT CENTRE, LODHI ROAD, NEW DELHI – 110003.

PRESENT:

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| 1. Ar. Biswaranjan Nayak | : Chairman, in Chair |
| 2. Ar. Vijay Garg | : Vice-Chairman |
| 3. Ar. Raneer Vedamuthu | : Member |
| 4. Ar. Alok Ranjan | : Member |
| 5. Ar. Amogh Kumar Gupta | : Member |
| 6. Ar. Abhay Purohit | : Member |

Ar. Amitava Roy, member could not attend the meeting due to his prior commitments and was granted leave of absence.

In presence:

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| Shri R. K. Oberoi | : Registrar-Secretary |
| Shri Deepak Kumar | : Administrative Officer |
| Shri Deepak Kumar Singh | : Asst. Administrative Officer |

The Chairman welcomed the members attending the meeting and thanked them for sparing their valuable for the meeting.

ITEM NO. 1 CONFIRMATION OF THE MINUTES OF THE 171ST TO 176TH MEETING OF THE EXECUTIVE COMMITTEE.

The Chairman informed the members that due to his preoccupation in other important matters, it takes time to finalize the draft minutes. However, the same are in advance stage of finalization and will be circulated shortly.

ITEM NO.2 ACTION TAKEN REPORT ON THE MINUTES OF THE LAST MEETING.

The Chairman informed the members that all the actions as per the decisions of the Executive Committee are being taken.

ITEM NO.3 TO CONSIDER THE REVIEW APPLICATIONS RECEIVED FROM ARCHITECTURAL INSTITUTIONS AGAINST THE DECISION OF THE EXECUTIVE COMMITTEE OF COUNCIL AND GRANT OF PERSONAL HEARING TO REPRESENTATIVE(S) OF THE CONCERNED INSTITUTION(S).

The Executive Committee at its last meeting(s) considered the proposals/ requests of the institutions for (i) extension of approval/ restoration of intake for B.Arch.

Course(s); (ii) grant of additional intake for B.Arch. Course; (iii) introduction of M.Arch. Course ; and (iv) introduction of B.Arch. Course.

Some institutions have filed review Applications against the decision of the Executive Committee. The concerned institution(s) have been granted an opportunity of hearing by appearing before EC through their representatives to defend their review applications .

The Review Applications of Institutions for Extension of Approval and Restoration of Intake (Appendix-A1 of Agenda) :

| Sl.No. | Institutions Name | Course with intake | Request | Decision of EC |
|--------|--|---|--|--|
| 1 | HR06 School of Architecture R.P. Educational Trust Group of Institutions Karnal(Haryana) | Bachelor of Architecture (Intake of 40 kept in abeyance for 2017-2018) Year-2009 | Extension | The Executive Committee heard the representatives of the Institution and decided to continue Zero (o) intake as the institution is not having cadre-wise faculty as per the norms of the Council. Even there is no Principal in the Institution. |
| 2 | RJ19 U.S.I Institute of Architecture, Chittorgarh, Rajasthan | Bachelor of Architecture -40 Year-2016 | Extension | The Institution withdrew their review application. Hence, the earlier decision of the EC stands valid. |
| 3 | TN35 Rajalakshmi School of Architecture Rajalakshmi Nagar, Thandalam Chennai, Tamil Nadu | Bachelor of Architecture -60 Year-2011 | Restoration intake of 80 | The Executive Committee heard the representatives of the Institution and rejected the request for restoration of its intake to 80 as the institution is lacking in cadre-wise faculty as per norms of the Council. |
| 4 | TN78 Hindusthan School of Architecture Othakkalmandapam P.O. Coimbatore, Tamil Nadu | Bachelor of Architecture -30 Year-2015 | Restoration of intake of 40 (No admission last year) | The Executive Committee heard the representatives of the Institution and decided to restore the intake of institution to 40 in view of recent appointment of faculty. It also put a condition that if the institution is found to be deficient in faculty strength during its next inspection its intake would be reduced to zero. |

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| 5 | TS05 Maestro School of Planning and Architecture Hyderabad, Telangana | Present Intake -40 Additional intake applied - 40 Year -2011 | Extension of Approval with addl.intake | <p>The Executive Committee heard the representatives of the Institution and noted that they have not produced the original documents as desired by the EC. The EC again asked them to produce following original documents for verification by COA :</p> <ol style="list-style-type: none"> 1. Original rent agreement/ lease deed. 2. Certificate / record to ensure that the Survey no. and house no. mentioned in sale deed and lease deed is one and same. 3. Certificate clarifying that Survey no.132/6 and 132/1 are one and the same & concerns to same property. 4. Lease Deed registration and stamp duty records. 5. Whether stamp papers purchased in 2014 are valid for entering into lease agreement in 2016. 6. Clarification whether building falls under Panchayat area or Development Authority area and land use certificate of the building. <p>Decision on Appeal of the Institution was deferred till the verification of original documents.</p> |
| 6 | TS09 Aurora's Design Academy Bandlaguda Hyderabad, Telangana | Present Intake -40 Additional intake applied - 40 Year -2015 | Extension of Approval and addl.intake of 40 and also change of site of the institution | <p>The Executive Committee heard the representatives of the Institution and asked them to produce the original lease deed agreement for verification by the Council and upon verification of the same EC shall take appropriate action in the matter.</p> |

The Review Applications of following Institutions for Additional Intake in the existing B.Arch. Course for the academic session 2017-2018 (Appendix-A2 of Agenda):

| S.No | Institute Name with code | Year of Commencement | Applied for addl. Intake | Decision of EC |
|------|---|----------------------|---|--|
| 1 | KA22 School of Architecture Dayananda Sagar Academy of Technology and Management, Bangalore | 2012 | Present Intake - 60 Additional intake applied - 40 Year-2012 | <p>The Executive Committee heard the representatives of the Institution. Representatives informed that institution has 25 core faculty members and 6 allied.</p> <p>The Executive Committee upon deliberations rejected the request of the institution for additional intake due to lack of faculty as per 1983 Regulations and adequate number of books and studio facility.</p> |
| 2 | MH18 Rizvi College of Architecture MUMBAI (Maharashtra) | 1992 | Present Intake: 80 Intake Applied: 40 | <p>The Executive Committee heard the representatives of the Institution. They informed that their request is for grant of intake of 40 which was earlier for YCMOU. They informed that they have also made request to University of Mumbai for transfer of students. The institution is a minority institution. The Institution has total 52 full-time faculty members including 4 allied.</p> <p>The EC after detailed deliberations in the matter rejected the request of institution for grant of additional intake of 40 in B.Arch. Course due to lack of faculty as per COA 1983 Regulations.</p> |

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| 3 | MH55 School of Architecture Anjuman-I-Islam's Kalsekar Technical Campus Navi Mumbai, Maharashtra | 2011 | Present Intake: 40 Intake Applied: 40 | <p>The Executive Committee heard the representatives of the Institution. They informed that the institution had 23 core faculty and one allied at the time of inspection. Further, the institution has appointed 6 more faculty members. It is a minority institution.</p> <p>The Executive Committee after deliberations decided that additional intake of 40 can be considered in favour of institution subject to production of NOC from the Affiliating University.</p> |
| 4 | MH80 Jai Shri Siddhivinayak Foundation Trust's B. R. Harne College of Architecture Dist. Thane, Maharashtra | 2015 | Present Intake: 40 Intake Applied: 40 | <p>The Executive Committee heard the representatives of the Institution. They informed that the 22 core faculty members were available at the time of inspection. The land use of the institution is institutional.</p> <p>The EC decided to grant Additional Intake of 40 to Institution.</p> |
| 5 | TS08-J.B.R. Architecture College 6-3-248/1/1/A, 2nd Floor, Bhaskar Plaza Road No.1, Banjara Hills Hyderabad, Telangana | 2012 | Present Intake: 40 Intake Applied: 40 | <p>The Executive Committee heard the representatives of the Institution. They informed that at the time of inspection the institution had 14 core faculty, 3 allied in addition to another 7 identified.</p> <p>The Executive Committee upon deliberation in the matter decided to reject the request of institution for additional intake due to deficient faculty as per 1983 Regulations.</p> |

The Review Applications of following Institutions for **Introduction of M.Arch.** Course for the academic session 2017-2018 (Appendix-A3 of Agenda):

| S.No | Institute Name with code | Year of Commencement | Applied for Name of Course | Decision of EC |
|------|--|----------------------|---|--|
| 1 | AP11 School of Architecture Gandhi Institute of Technology and Management (GITAM), (Deemed to be University) Visakhapatnam , Andhra Pradesh | Year-2011 | Master of Architecture (Sustainable Architecture) | <p>The Executive Committee heard the representatives of the Institution. They informed that they have completed 5 years of teaching B.Arch. course in the institution. To a query regarding syllabus they informed that their syllabus is approved by the Academic Council. They further informed that all the faculty members were present during inspection.</p> <p>The EC decided to approve the M.Arch. (Sustainable Architecture) Course with an intake of 20 for the academic session 2017-2018.</p> |

The Review Applications of following Institutions for **Introduction of B.Arch. Course and Additional intake** for the academic session 2017-2018 were considered on 23.07.2017 (Appendix-A4 of Agenda):

| S. No. | App. No. | Institute Name | Intake Details | Decision of EC |
|--------|----------------------------|---|--------------------|---|
| 1 | APP/N/MH / 2017/314 | Mata Vaishnodevi College of Architecture, District Sindhudurg Maharashtra | Intake Applied: 40 | <p>The Executive Committee heard the representatives of the Institution. They informed that at the time of inspection the details of faculty could not be updated by inspectors due to software problem. They also informed that identified faculty members have in the meantime joined the institution.</p> <p>The EC noted that the institution is not having NOC from the University for the academic session 2017-2018. Hence, the Institution was asked to submit NOC of the University.</p> |

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| 2 | APP/N/PJ/ 2017/543 | Department of Architecture, IKG PTU Main Campus I.K. Gujral Punjab Technical University, Kapurthala, PUNJAB, | Intake Applied: 40 | <p>The Executive Committee heard the representatives of the Institution. They informed that the University has issued advertisement for faculty members, 87 applications were received and 57 candidates were found eligible. Documents verification is being done.</p> <p>The Executive Committee after deliberations in the matter decided to grant approval for B.Arch. Course with an intake of 40 for the academic session 2017-2018 subject to the condition that admissions shall be made only upon recruitment of required faculty and submission of the compliance to the Council.</p> |
| 3 | APP/N/PJ/ 2017/584 | GITAM School of Architecture, Rudraram, Patancheru Mandal, Hyderabad, TELANGANA | Intake Applied: 40 | <p>The representatives of the Institution were heard by the Executive Committee.</p> <p>The EC asked them to submit specific letter of approval from UGC to their University to start B.Arch. Course in Telangana and till then their proposed should be kept in abeyance.</p> |

ITEM NO.4 TO CONSIDER FOR EXTENSION OF APPROVAL AND RESTORATION OF INTAKE OF B. ARCH./ M.ARCH. DEGREE COURSE FOR THE ACADEMIC SESSION 2017-2018.

The Executive Committee considered Assessment Reports of the Inspection Committee together with the final remarks and observations of the Scrutiny Committee in respect of the following institutions and based on the same, decided to grant approval/issue show cause notice to the respective institutions as detailed below :

| Sl. No. | Institutions Name | Course with intake | Type | Decision of EC |
|---------|---|-------------------------------------|-------------------------------------|---|
| 1 | AP18 - School Of Planning And Architecture, Vijayawada ITI Road Vijayawada, Andhra Pradesh S.No. 71/1, NH-5, Nidamanuru, Vijayawada ANDHRA PRADESH | Extension for 2016-2017 & 2017-2018 | Extension for 2016-2017 & 2017-2018 | The Executive Committee perused the Assessment report of the Institution and decided to grant extension of approval for the M.Arch.Course with an intake of 20 for the academic session 2016-2017 & 2017-2018. |
| 2 | GJ15- Shantaben Manubhai Patel School of Studies and Research in Architecture and Interior Design New Vallabh Vidyanagar, Distt.Anand (Gujarat), | Extension | Extension | <p>The Executive Committee perused the inspection/ assessment report of the Institution and noted that Senior level faculty is missing in the Institution. The EC also noted that Hon'ble Gujarat High Court vide interim order has allowed an intake of 40 to the institution.</p> <p>The EC, therefore, decided to grant extension of approval with an intake of 40 subject to recruitment of senior faculty in the Institution before making admission in the Institution.</p> <p>The EC further</p> |

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| | | | | decided that the Hon'ble Court may be approached to give directions to Institution to make out deficiencies. |
| 3 | UA05 Droan College of Architecture, Vill & Post-Khanpur Purab, Dineshpur Road, U.S.Nagar, Rudrapur, Uttarakhand | Extension | Extension | The Executive Committee perused the inspection/ assessment report of the institution and noted that the institution is lack in required faculty. The Committee, therefore, rejected the request of the institution for granting extension of approval for B.Arch. Course. |
| 4 | HR07-ICL Institute Of Architecture And Town Planning, Village Sountli, Tehsil Naraingarh, Village Sountli, Near Shahzadpur Tehsil Naraingarh, National Highway No.72 , Ambala HARYANA | Extension | Extension | The Executive Committee perused the inspection/ assessment report of the institution and noted that the institution lacks in required faculty. The Committee, therefore, decided that the "Zero" intake status of the institution would continue. |

ITEM NO.5 TO CONSIDER THE INSTITUTIONS WHICH HAVE APPLIED FOR ADDITIONAL INTAKE IN THE EXISTING B. ARCH. COURSE FOR THE ACADEMIC SESSION 2017-2018.

The Executive Committee perused the application of the institution along with inspection report and recommendations of the Scrutiny Committee and decided as under :

| S. No | Institute Name | Inspector | Applied for | Decision of EC |
|-------|---|---|---|---|
| 1 | [KL20] KMCT College Of Architecture, Manassery P.O., Kozhikode, KMCT COLLEGE OF ARCHITECTURE MANASSERY-P.O MUKKAM, KOZHICODE KERALA | (M) [P] Mr. RAVINDRA MAHADEV CHAVAN (C) [P] Ms. KALPANA VINAY BABAR | Present Intake -20 Additional intake applied - 40 Year -2013 | The Executive Committee perused inspection/ assessment report of the institution and noted that the institution is having about 180 candidates and the required faculty is 22. Whereas from the list of 17 faculty members 3 faculty members are visiting as per inspection report. The Executive Committee, therefore, rejected the request of the institution for additional intake due to lack of faculty as per the norms of the Council. |

ITEM NO.6 TO CONSIDER THE NEW INSTITUTIONS FOR INTRODUCTION OF B.ARCH. DEGREE COURSE FOR THE ACADEMIC SESSION 2017-2018.

The President, Council of Architecture has appointed inspection teams for considering of introduction of B.Arch. Course in the proposed institutions. The Executive Committee perused the proposal of the institution, inspector report of inspectors and recommendations of the Scrutiny Committee and decided as under:

| S. No. | Application No | Institute Name | Inspector | Course with applied intake | Decision of EC |
|--------|--------------------------|---|--|-----------------------------|---|
| 1 | APP/N/MH/2017/629 | KAMALTAI COLLEGE OF ARCHITECTURE Gut No 185/1 At Madadgaon Takli Kazi Tq and Dist Ahmednagar, MAHARASHTRA | (M) Mr. DEVENDR A PRATAP SINGH (C) Mr. T. SRINIVAS | Bachelor of Architecture-80 | The Executive Committee perused the inspection report of the institution and decided to reject the proposal of the Institution for imparting B.Arch. Course due to due to deficiency in faculty and Principal not eligible. |
| 2 | APP/N/RJ/2017/568 | MEWAR SCHOOL OF ARCHITECTURE MEWAR UNIVERSITY NH- | (C) Mr. GAJANAN D RAM (M) Ms. MAMTA | Bachelor of Architecture-40 | The Executive Committee perused the inspection report of the institution and rejected the proposal for the institution for |

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| | | 79 GANGRAR, RAJASTHAN, Chittaurgarh RAJASTHAN | SINGHAL | | imparting B.Arch. Course due to lack of faculty. |
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ITEM NO.7 TO CONSIDER THE INSTITUTIONS WHICH PROVIDE INFORMATION/ CLARIFICATIONS IN RESPONSE TO THE LETTER SENT BY THE COUNCIL FOR EXTENSION OF APPROVAL/ ADDITIONAL INTAKE/ INTRODUCTION OF B. ARCH. DEGREE COURSE FOR THE ACADEMIC SESSION 2017-2018.

The Executive Committee at its last meeting(s) while considering the proposals/ inspections reports of the institutions sought certain information from such institutions for taking further decision in the matter. These institutions were considered as under:

| Sl. no. | Code | Institution | Course | Information sought | Decision of EC |
|---------|---------|---|----------------------|--|--|
| 1 | New-600 | Symbiosis Skills and Open University, Village Kiwale, Near Pune Mumbai Expressway Tal. Haveli, Pune MAHARASHTRA | Intro. of B.Arch.-40 | Sought clarifications from UGC whether University can conduct B.Arch. Course in regular mode. | The Executive Committee decided to seek detailed syllabus and scheme of examination from the University. The Committee also decided to seek clarification from the UGC that in certain cases of open Universities the UGC is allowing and in certain it is not allowing. What criteria is being followed need to be clarified. |
| 2 | New-609 | Institute of Architecture & Planning, Shri Ramswaroop Memorial University, Bararbanki, Uttar Pradesh | Intro. of B.Arch.-40 | Sought clarifications 1.Syllabus and details course contents of B.Arch. course duly approved by the University. 2.Scheme of Examination (with credits) | The Executive Committee perused the clarification furnished by the institution and granted approval for imparting B.Arch. Course with an intake of 40 for the academic session 2017-2018. |

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| | | | | approved by the University. 3.School has presently temporary allocation. The school must submit an undertaking from the Trust on non-judicial stamp paper of Rs.100/- that if accorded approval by the Council to impart B.Arch. course, the institution shall have its own permanent building as per COA Norms within 3 years, failing which, approval of the Council may be withdrawn. | |
| 3 | OR05 | SGI School of Architecture At-Nachhipur, Po-Bhatapatana Bhubaneswar-752115 District Khordha, Odisha | Extn of B.Arch.-40 | Sought compliance regarding deficiencies related to adequate infrastructure and qualified teaching faculty. | The EC decided to conduct surprise inspection in order to verify the compliance submitted by the Institution. |
| 4 | HR04 | Sat Priya School of Architecture and Design 0.5 km. Milestone, Jind Road ROHTAK (Haryana) | Extn of B.Arch.& M.Arch.- Zero Intake 2016-2017 | Sought compliance regarding deficiencies related to qualified teaching faculty. | The EC decided to conduct surprise inspection in order to verify the compliance submitted by the Institution. |

ITEM NO.8 TO CONSIDER THE COLLECTION OF GST/ SERVICE TAX ON VARIOUS ACTIVITIES OF COUNCIL OF ARCHITECTURE

The Executive Committee perused the e-mail dated 10.08.2017 from Shri Shailesh Aggarwal Chartered Accountant regarding charging GST on all fees and exempt for NATA examination fees from GST.

The Executive Committee upon deliberations decided that the Goods and Services Tax as applicable be charged on fees being charged from Architects on Registration, Renewal, Restoration, etc. as applicable w.e.f. 01.07.2017. The Committee also directed that another advice from a taxation consultant be taken in the matter and if so advised the GST, as may be applicable, on fees/ charges collected by the Council be charged appropriately from the concerned architects/ persons. The arrears, if any, be recovered from payee.

ITEM NO. 9 ANY OTHER ITEM WITH THE PERMISSION OF CHAIR.

(I) TO CONSIDER APPOINTMENT OF AUDITOR FOR AUDITING THE ACCOUNTS OF THE COUNCIL OF ARCHITECTURE FOR THE FINANCIAL YEAR 2016-2017.

The Chairman informed the members that Council invited expression of interest from reputed Chartered Accountant firms/ individuals for Auditing the Books of Accounts of the Council for the financial year 2016-2017. The Council received proposals from 8 firms/ individuals and 5 firms/ individuals were found meeting the eligible conditions of the Council for appointment of Auditor.

The Executive Committee deliberated in the matter and noted that the Council is left with very little time for carrying out the audit work and therefore, the existing Auditor be allowed to conduct the audit on fee of Rs. 30,000/- for the financial year 2016-2017.

Further, the Executive Committee decided that the panel of Chartered Accounts, as prepared based on applications received, shall remain valid for appointment of auditor in the year 2017-2018.

(II) TO CONSIDER THE E-MAIL DATED 02.08.2017, RECEIVED FROM AR. APARNA SURVE, PRINCIPAL ADITYA COLLEGE OF ARCHITECTURE, MUMBAI.

The Executive Committee perused the e-mail dated 02.08.2017, from the Principal, Aditya College of Architecture, Mumbai seeking support of the Council in College's 5th International Design Competition. The Committee after deliberations in the matter regretted to be associated with the institution in the matter.

(III) TO CONSIDER LETTERS DATED 29.06.2017 FROM UP04-BABU BANARASI DAS UNIVERSITY, LUCKNOW FOR ISSUING ENROLLMENT NUMBERS TO EXTRA ADMISSIONS (SESSION 2011-2012) AND TO STUDENTS (SESSION 2015-2016 & 2016-2017).

The Executive Committee perused the letter dated 29.06.2017 from UP04-Babu Banarasi Das University, Lucknow requesting the Council to issue enrollment numbers to 11 students who were admitted in excess of the intake sanctioned by the Council during academic session 2011-2012.

The Committee upon deliberations in the matter decided that in order to discourage such things in future a fine of Rs.20,000/- per annum, per student, fine be collected from the Institution, in order to regularize the excess admissions made in the B.Arch. Course during session 2015-2016 and 2016-2017 additionally the intake of institution be reduced proportionately for the next two academic sessions. Further, an undertaking be sought from the Institution that in future the institution shall abide by COA's sanctioned intake.

(IV) TO CONSIDER MAKING APPLICATION TO BANGALORE DEVELOPMENT AUTHORITY FOR ALLOTMENT OF INSTITUTIONAL LAND TO COUNCIL OF ARCHITECTURE.

The Chairman informed the members that he has visited three sites in Bangalore for Proposed Training and Research Centre of Council at Bangalore. They are about 20-25 Kms from the City and Airport. The Council has written to the Commissioner Bangalore Development Authority (BDA) for allotment of land at Government rates to Council. In order to make application for the land the Council is required to deposit Rs.1.5/- crores to the BDA towards registration money.

The Executive Committee approved for purchase of land at Bangalore and making application with necessary registration money.

(V) TO CONSIDER TRANSFER OF STUDENTS FROM INSTITUTIONS WHICH ARE NOT ABLE TO FILL UP 30% OF ITS SANCTIONED INTAKE FOR DURING LAST THREE ACADEMIC SESSIONS.

The Chairman informed the members that it has come to the notice of the Council that some of the Architectural Institutions in the country are not able to fill up even 30% of their sanctioned intake and because of that Institutions are not recruiting proper faculty and not making efforts for improving their infrastructure facilities and thus imparting deficient education to students.

The Executive Committee discussed the matter in detail and approved to close/ wind up institutions which are not able fill up 30% of their

sanctioned intake during last three years and transfer students from these institutions to other institutions.

(VI) TO CONSIDER MAKING APPROPRIATE COMPENSATION TO STAFF OF THE COUNCIL FOR UNDERTAKING EXTRA WORK FOR NATA 2017.

The Executive Committee noted that the Council of Architecture under provisions of the Architects Act, 1972 is vested with the duties to regulate the architectural education and profession throughout the country.

The Council has been conducting National Aptitude Test in Architecture (NATA) annually for the past many years as an online examination. However for the academic session 2017-2018, NATA was conducted by the Council on Sunday, 16th April, 2017 in off-line mode as a pen-paper based Test all over India.

In order to carry out and make arrangements for various aspects related to preparation and conduct of NATA, the staff of the Council was required to work up to late night odd hours on working days, attend office on weekly holidays i.e. Saturdays, Sundays and even on gazetted holidays on continuous basis while sacrificing personal time, family and social life, health, leisure and their commitments in general without compromising with the efficiency and quality of such unexpected work.

The entire staff was actively involved in preparation of NATA Brochure, NATA Website, Online registration of candidates, attending to various queries of candidates, statistical data related to NATA, coordination with COA NATA Centre In-charge/observers at various Test centres, keeping track of dispatch/receipt of confidential material to and from at/from various NATA hubs/centres in the country, coordinating with evaluators and communication with NIC and authorities regarding conduct of NATA.

Further, the staff was also deputed to carry the confidential material at different locations all over India and for Loading and uploading Question papers, answer sheets, counting OMR sheets, drawings sheets, scanning, etc.

After NATA was conducted, the staff was involved in providing clarifications/answers of online queries of candidates. The staff laboriously counted and arranged NATA drawing sheets of about 45,000 candidates for evaluation purpose. In addition to this, the staff of the Council manually entered the marks allotted by evaluators to each of the candidates from all over the country in computer for generation of results. The staff was actively in touch with Datasoft Solutions for checking and ensuring the correctness of results.

The staff also handed generation of NATA based on the data received from Datasoft as per the normalization process of Council for NATA 2017. The staff was instrumental in getting the results uploaded at NIC website and worked till late hours in meeting the deadlines. Apart from this, the staff also attended to various queries related to NATA results and score generation, generation of duplicate NATA scores

This mammoth task was carried out by a handful all the staff in addition to the normal duties, as assigned to them, for which no compensation is paid. The Executive Committee appreciated the efforts put in by the staff of the Council and desired that the Registrar-Secretary may put up a proposal for its consideration at its next meeting for taking a decision in the matter.

(VII) TO CONSIDER MAKING APPROPRIATE COMPENSATION TO STAFF OF THE COUNCIL FOR ATTENDING OFFICE ON SATURDAY, SUNDAY, HOLIDAYS, SITTING LATE FOR SHARING EXTRA WORK LOAD OF THE COUNCIL.

The Executive Committee noted that all the officers and employees of the Council have been attending office on Saturday, Sundays and Holidays for carrying out the statutory work of the Council including Council meetings, EC meetings, Disciplinary meeting, other Committee's Court Cases, Accounts, Finance, Registration, Academic work, Renewal and Dispatch etc. No extra remuneration is being paid to the staff for carrying the time bound work by sitting late or coming of weekly off days or holidays. The Council is having very skeleton staff strength and the increasing work load is managed through working late, attending office on Saturday, Sunday and holidays.

The Executive Committee appreciated the efforts of the staff and desired that the Registrar-Secretary may put up a proposal for its consideration at its next meeting for taking a decision in the matter.

(VIII) TO CONSIDER PROPOSED CALENDAR TRAINIGN PROGRAMMES FROM SEPTEMBER 2017 TO DECEMBER 2017.

The Executive Committee perused the proposed Calendar of Training Programme from September, 2017 to December, 2017 and noted that the title of programme listed at Sl.No.3 needs to be changed and alternative title be submitted for approval of the Committee.

The meeting ended at 6.00 p.m. with a vote of thanks to the Chair.
